

CAMPBELL UNION SCHOOL DISTRICT

TEACHER ON SPECIAL ASSIGNMENT: MATH COACH

JOB DESCRIPTION:

Under the direction of the department administrator, to provide support and peer coaching in mathematics; to support and establish program and professional development activities.

PERFORMANCE RESPONSIBILITIES:

Personnel in this job classification may perform any combination of the essential duties shown below:

- Support the mission of the Instructional Services Department to move our district and schools out of Program Improvement.
- Coach Campbell Union School District teachers in math (choose target grade levels and/or sites based on 2010 CST results, benchmark and other data).
- Facilitate district math professional development (specifically regarding new textbooks, Board Math and in conjunction with the SCCOE math coordinators)
- Lead district math committee.
- Analyze data (CST, district benchmarks, other) and support school sites in their data analysis and next steps.
- Support teachers with math pacing guides and benchmarks.
- Work with the middle school teachers on the math pathways (evaluate curriculum needs, pacing guides and assessments).
- Support RtI² for math intervention.
- Coordinate end of year math placement assessments for grades 5-7.
- Work with Summer Academy principal to coordinate summer math instruction
- Investigate math grant opportunities.
- Collaborate with other staff members regarding progress of projects and/or activities.
- Participate in curriculum, staff meetings, and other developmental programs within the assigned school(s) and on a District level.
- Prepare and submit all required reports and information as required, in a timely manner.
- Serve as a member of the Instructional Services Department and the CUSD Curriculum Council.

QUALIFICATIONS:

Credential and/or License:

Possession of:

- Valid California Teaching Credential(s)
- English Language Authorization
- Highly Qualified Teacher designation as required by NCLB (if appropriate)

Education:

Possession of a Bachelors Degree or higher from an accredited college or University.

Experience:

Leadership in peer support and staff development.

Knowledge and Abilities:

Knowledge of:

- Teacher support and coaching techniques; specifically in the area of mathematics.
- Program and professional development.
- Grant requirements.
- Principles, theories, methods, techniques and strategies pertaining to teaching instruction of multi-age students.
- Educational curriculum and instructional goals and objectives, and the educational trends and research findings pertaining to educational programs.
- Socio-economic and cultural differences in the school community.

Ability to:

- Understand and carry out verbal and written directions.
- Plan, organize, develop, and conduct a comprehensive professional development program.
- Effectively assess the educational needs of students, and design, develop, and implement sound educational plans.
- Perform research and development activities pertaining to programs designed to enhance student performance.
- Establish and maintain cooperative working relationships with others.

REPORTS TO:

District Administrator

TERMS OF EMPLOYMENT:

Salary and work year to be in accordance with the terms of the Collective Bargaining Agreement between the District and Campbell Elementary Teachers Association.

EVALUATION:

Performance of this job will be evaluated in accordance with the District's policies and procedures, and the existing contract between Campbell Union School District and Campbell Elementary Teachers Association.

PHYSICAL DEMANDS:

While performing the essential functions and responsibilities of this job, the employee is regularly required to stand, walk, sit, and reach with hands and arms and speak and hear effectively. The employee must regularly lift and/or move up to 40 pounds and occasionally lift and/or move up to 50 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.